

New Delhi, the 17<sup>th</sup> September, 2003

To,

The Chief of Army Staff  
The Chief of Naval Staff  
The Chief of Air Staff

**Subject: Procedure for Construction of ECHS Polyclinics**

Sir,

In continuation of Govt. of India, Ministry of Defence letter No. 22(1)/01/US(WE)/D(Res) dated 30<sup>th</sup> Dec'2002 and No. 24(4)/03/US(WE)/D(Res) dated 1<sup>st</sup> August 2003, I am directed to convey the sanction of the President for the procedure to be followed for 'Construction of ECHS Polyclinics', as detailed in Appendix A to this letter for Ex-servicemen Contributory Health Scheme (ECHS) with immediate effect.

2. This issues with the concurrence of Ministry of Defence (Finance) vide their U.O No. 661/Dir(Fin/Med) dated 15.9.2003.

Yours faithfully,

Sd/-xxx  
(V.K. JAIN)

**Under Secretary to the Govt. of India**

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**Appendix A to Govt. of India Ministry of Defence letter**

**No. 24(7)/03/US(WE)/D(Res) dated 17<sup>th</sup> Sep, 2003**

1. Govt. of India, MOD letter No. 22(1)/01/US(WE)/D(Res) dated 30<sup>th</sup> Dec 02 accorded approval for Construction of ECHS Polyclinics in Military and Non Military Stations as per Appendix 'B' & 'C' at the scales given in Appendix 'E' and 'F' as follows:

Type of Polyclinic	A	B	C	D
Built up Area (in Sq Feet)	5000	4000	2500	2000

2. The design of polyclinics with scales of accommodation for ECHS has been sanctioned vide GOI letter No. 24(4)/03/US(WE)/D(Res) dated 1<sup>st</sup> August 2003.

3. The construction of ECHS Polyclinics will be done according to Defence Works Procedure 1986 as amended from time to time.

4. Instead of following the MWP route, procedure for the construction of Polyclinics will be as under:

- a) In order to ensure that project is implemented over a period of five years, Central Organisation ECHS will prioritize the military/non military stations where the construction of Polyclinics will commence each year. Based on this priority Central Organisation ECHS will allocate the funds to Command Headquarters as given in Para 6 below. **(Amended vide GOI letter No. 22(26)/06/US(WE)/D(Res) dt 22 Sep 2006)**
- b) Designs and scales for all four types of polyclinics have been approved by the Government vide letter dated 1<sup>st</sup> August 2003 referred to in para 2 above and all construction will conform to these specifications.
- c) For this purpose the approved designs would be disseminated to all HQ Commands and Zonal Chief Engineers.
- d) Construction of buildings for ECHS will require acceptance of necessity and administrative approval by CFA
- e) Zonal Chief Engineers will thereafter follow the normal tender procedures and award construction contracts. Zonal Chief Engineers located nearest to the Non-Military stations, through their CWE/GE/Independence AGE would thereafter supervise the constructions.
- f) A representative of the Station Commander and SEMO/SMO/PMO will be associated at all stages to monitor the progress and advice the MES authorities regarding specific requirements.
- g) Once constructed, the buildings will be taken over by a Board of Officers set up by Station Commander. A representative of the SEMO/SMO/PMO will always be incorporated as a member
- h) The buildings of ECHS Polyclinics will be held on the charge of Station Headquarters.

5. The Central Organisation of ECHS shall monitor the progress of construction and obtain a completion report in App.D of DWP, 1986

**Budgetary Allocation**

6. The Central Organisation of ECHS will earmark annual budgetary funds from Capital Head and allocate the same to the HQ Commands who will further allocate them to the respective Station for ECHS polyclinics.

7. The allocation of funds will be under Major Head 4076 Sub Major Head 0 Army Minor Head 107 Code Head 907/39. Station Headquarters will need to ensure that expenditure is incurred within the funds allocated.

8. The changes will be effective from the date of issue of this letter.

9. This issues with the concurrence of Ministry of Defence (Finance) vide their U.O. No. 1029/Fin/W -I dated 11 Sep 2006. **(Amended vide GOI letter No. 22(26)/06/US(WE)/D(Res) dt 22 Sep 2006)**