

**Ist PAYMENT CALL LETTER**

**Call letter to be filled by PDA and sent to pensioners**

**No.** .....

Office Of the .....

.....

Dated : .....

To

Sh./Smt./Ms. ....

.....

.....

**SUBJECT:** PAYMENT OF PENSION, DCRG/CVP/FAMILY PENSION IN RESPECT OF .....

Dear Sir/Madam,

Sanction for the payment of pensionary award in your favour has been received in this office. You are advised to visit this office at..... on .....

Please bring the following documents with you :

Discharge Certificate/Identity Card (issued by Zila Sainik Board)

Intimation letter addressed to you by P.C.D.A.(P), Allahabad/C.D.A.(NAVY), Mumbai/D.C.D.A.(AF), Delhi Cantt/Record Office/Head of the Office

A consolidated certificate duly filled up (form enclosed) certifying :

1. Non-employment/re-employment
2. Non-drawl of any other pension
3. Non-counting of previous service

Non-marriage/ non-remarriage by family pensioners attested by Village Pradhan or a responsible officer.

In case of re-employment in Central Govt., State Govt., any Public Sector Undertaking, Bank, etc. a certificate signed by the re-employer in the format enclosed.

Copies of photographs (Joint photographs in case of Joint Notification cases) duly attested by a Gazetted Officer/Zila Sainik Welfare Officer.

NBS Option form (copy enclosed) duly completed and signed by the Manager of one of the NBS bank branches mentioned on the reverse of this letter.(It may be noted that only single account is opened).

Yours faithfully,

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NOTE: Score out whatever is not applicable.

Principal Controller of Defence Accounts (Pension) Allahabad  
E-Mail ID : cda-albd@nic.in  
Website Address : <http://www.pcdapension.in>