

**OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS  
(PENSION), DRAUPADI GHAT, ALLAHABAD – 211014**

**Circular No. 411**

**Dated: 22.05.2009**

**To**

**The OI/C,  
Records/  
PAO (ORs)**

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**Subject:** Implementation of Govt. decision on recommendation of the Sixth Central Pay Commission – Revision of provisions regulatiang pensionary awards relating to disability pension/war injury pension/special family pension/liberalized family pension/2<sup>nd</sup> Life Award of family pension (Special family pension/Liberalised Family Pension)/Special Pension/Invalid Pension for the Armed Forces Personnel Below Officer Rank (PBOR) discharged/invalided out from service or dying in harness on or after 01.01.2006.

**Reference:** (I) This Office Important circular No. 400 dated 05.12.2008 and No. 406 dated 31.03.2009 and 408n dated 24.4.2009  
(ii) GOI, MOD letter No. 16(6)2008(2)/D (Pen/Policy) dated 05.05.2009.

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**(Also available on our website ie. [www.pcdapension.nic.in](http://www.pcdapension.nic.in))**

Consequent on issue of GOI, MOD letter No. 16(6)2008(2)/D (Pen/Policy) dated 05.05.2009 (Copy enclosed) casualty pensionary awards relating to disability pension/war injury pension/special family pension/liberalized family pension/2<sup>nd</sup> Life Award of family pension (Special family pension/Liberalised Family Pension)/Special Pension/Invalid Pension of Personnel Below Officer Rank of the Army who retired/ died in harness on or after 01.01.2006 are to be sanctioned under these revised orders.

2. You are therefore, requested to initiate fresh claim/revision claim as far detailed instructions along with new enclosed LPC-cum-Data Sheet for initial/revision pension claims of Disability Pension/War Injury Pension/Liberalised Disability Pension/Invalid Pension on invalidment and special family pension/liberalized family pension and 2<sup>nd</sup> life award (SFP/LFP) as the case may be so that initial PPO/corrigendum PPO may be issued in affected cases by this Office.

**3. Submission of claims of Disability/War Injury/Liberalised Disability/Invalid Pension on Invalidment:**

**(a) Initial claims:** Initial claim for grant of Disability/War Injury/Liberalised Disability/Invalid Pension on Invalidment in respect of personnel below officer ranks (PBOR) discharged on or after 01.01.2006 and in receipt of pay & allowance under SAI 1/S/2008 shall be preferred in usual manner on revised LPC-Cum-Data Sheet as per specimen enclosed (**PCDA(P), Allahabad DS No. - 205/2009**) and submitted to Officer-in-Charge, G-3 section of this Office as usual along with data in electronic media. Instructions for filling up these details are enclosed as Appendix 'A' to this Circular.

**(b) Revision:**

**(I) Computerized Revision:**

Revision claims of Disability /Invalid Pension on Invalidment in all case where Pension was initially sanctioned in a computerized PPO and where no manual Corr. PPOs has been issued in respect of Disability/War Injury/Liberalised Disability/Invalid Pension on Invalidment will be submitted on revised LPC-cum-Data Sheet for revision of pensionary awards indicating revised pay details as per specimen enclosed (**PCDA(P), Allahabad DS No.-205-B/2009**) duly countersigned by your PAO (ORs) and affixed with LPC Seal on it. Necessary instructions for filling up these Data Sheets are also enclosed as Appendix 'B' to this Circular. In these cases sheet roll need not be submitted. Soft copy of the data should invariably be sent along with the revision claim.

**(II) Manual Revision:**

The cases of revision of Disability/War Injury/Liberalised Disability/Invalid Pension on Invalidment where pension was notified in manually prepared PPO and also where initial grant was in a Computerised PPO but subsequently Corr PPOs were issued manually will be submitted separately with same revised LPC-cum-Data Sheet for revision of pensionary awards (**PCDA (P), Allahabad DS No. 205-B/2009**) marked as manually and duly countersigned by your PAO (ORs) and affixed with LPC Seal on it.

(III) In cases, where Service Element of disability pension was notified as service pension with 'S' series of PPO due to the qualifying service more than 15 years in invalidment as well as discharge cases of post-01.01.2006 and disability element was notified in separate PPO with 'DE' series, in such cases rates of disability element of 'DE' series of PPO will be revised suo-moto by this Office by extracting the pay details of revision of service pension in 'S' series of PPO after revising service pension as per circular No. 400 dated 05.12.2008. In this regard it is requested that in such cases during revision of service pension, 'DE' PPO must be filled in field No. 6 of LCP-cum-Data Sheet for revision (PCDA (P), Allahabad: 202-A/2008). A list of such 'DE' PPO numbers may also be prepared where revision of disability element is required due to revision of pay structure w.e.f. 01.01.2006 and forwarded to this Office for suo-moto revision of disability element.

**4. Submission of claims of Special Family Pension/Liberalised Family Pension and 2<sup>nd</sup> life awards (SFP/LFP) where death occurred in Service in harness or otherwise:**

**(a) Initial claims:** Initial claim for grant of Special Family Pension/Liberalised Family Pension and 2<sup>nd</sup> life awards (SFP/LFP) in respect of personnel died on or after 01.01.2006 and in receipt of pay & allowance under SAI 1/S/2008 shall be preferred in usual manner on revised LPC-Cum-Data Sheet as per specimen enclosed separately for regular PBOR (**PCDA(P), Allahabad DS No. - 213/2009**) and submitted to Officer-in-Charge, G-4 Section of this Office in usual manner along with data in electronic media. Instructions for filling up these details are also enclosed as Appendix 'C'.

**(b) Revision:**

**(I) Computerized Revision:**

Revision claims of Special Family Pension/Liberalised Family Pension/2<sup>nd</sup> life awards of family pension (SFP/LFP) in all case where Pension was initially sanctioned in a computerized PPO and where no manual Corr. PPOs has been issued will be submitted on revised LPC-cum-Data Sheet for revision of pensionary awards indicating revised pay details as per specimen enclosed (**PCDA(P), Allahabad DS No: 213-A/2009**) duly countersigned by your PAO (ORs) and affixed with LPC Seal on it. Necessary instructions for filling up these Data Sheets are also enclosed as Appendix 'D'. In these cases sheet roll need not be submitted. Soft copy of the data should invariably be sent along with the revision claim.

**(II) Manual Revision:**

The cases of revision of Special Family Pension/Liberalised Family Pension and 2<sup>nd</sup> life awards (SFP/LFP) where pension was notified in manually prepared PPO and also where initial grant was in a Computerized PPO but subsequently Corr PPOs were issued manually will be submitted with same revised LPC-cum-Data Sheet for revision of pensionary awards (**PCDA (P), Allahabad DS No: 213-A/2009**) duly countersigned by your PAO (ORs) and affixed with LPC Seal on it.

**5. (i)** It is requested that the Disability/War Injury/Liberalised Disability/Invalid Pension on Invalidment revision cases may be submitted in convenient batches (not exceeding 50 cases with forwarding letter by name to **Shri K. K. PANDEY, SAO (P)**, 6<sup>th</sup> CPC Revision Cell (Grants), PCDA (P), Allahabad.

**(ii)** The Special Family Pension/Liberalised Family Pension and 2<sup>nd</sup> life awards (SFP/LFP) revision cases may be submitted in convenient batches (not exceeding 50 cases) with forwarding letter by name to **Shri S. K. PANDEY, SAO (P)**, 6<sup>th</sup> CPC Revision Cell (Grants), PCDA (P), Allahabad.

**(iii) It is advised that a batch prepared for revision of pension cases should not be more than 50 (fifty) cases and cases should pertain to the same year i.e. 2005, 2006, 2007 & 2008. Batch may be prepared on the basis of year of PPO issued and not year of discharge.**

**Further, each batch should contain only one type of pension PPO i.e. disability pension or war injury pension or liberalized disability pension or invalid pension. Similarly in case of special family pension or liberalized family pension or 2<sup>nd</sup> life award (SFP) or 2<sup>nd</sup> life award (LFP) batch should be prepared separately.**

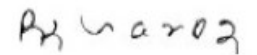
(iv) 'MSP' should be mentioned in all cases, including in case of pre-02.09.2008. Although it is not paid to the pensioners, it should be filled and may be marked notionally.

(v) It is also intimated that LPC-cum-Data Sheet for all types of cases may please be get printed at your end as per sample/specimen available in this circular. This can be downloaded from our website also.

6. The Software Programme for Data entry may be collected from EDP Centre of this Office through the reps of ROs visiting this Office.

7. The Orders/Circulars/Formats etc. in this connection are also available on the Website of this Office i.e. [www.pcdapension.nic.in](http://www.pcdapension.nic.in) .

8. As for as possible, all fresh claims for grant of Disability/War Injury/Liberalised Disability/Invalid Pension on Invalidment and Special Family Pension/Liberalised Family Pension and 2<sup>nd</sup> life awards (SFP/LFP) should be submitted only on revised LPC-cum Data Sheet. **After 01.07.2009, no fresh case will be entertained on old LPC-cum Data Sheet.** However, cases on the new LPC-cum-Data Sheet received before 01.07.2009 will also be accepted if revised pay details are available.

  
**(R. K. SAROJ)**  
**Dy. C.D.A. (P)**

**No. Gts/Tech/0165-XII**

**Dated: 22 .05.2009**

**Copy to:**

1. The Dy. Secretary, Govt. of India, Ministry of PPG & P (Deptt. of P & PW), Lok Nayak Bhawan, New Delhi.
2. Director (Pensions), Govt. of India, Ministry of Defence D(Pen/Sers), Sena Bhawan, Wing 'A' New Delhi.
3. Army HQrs AG's Branch, PS-4(b) DHQ, PO New Delhi – 110011.
4. AHQ GS Branch, TA Directorate, DHQ PO New Delhi – 110011.
5. Naval HQrs, PP & A, DHQ PO New Delhi.
6. DPA, Vayu Bhawan, New Delhi – 11.
7. Air HQrs Ad PP & P – 3, West Block-VI, R. K. Puram, New Delhi – 110066.
8. Shri A. K. JENA, IDAS, Dy. CGDA(AT-II), O/O the CGDA, West Block-V, R. K. Puram, New Delhi – 110066.
9. PCDA(Navy) No.-1, Cooperage Road, Mumbai – 400039.
10. CDA(AF), West Block-V, R. K. Puram, New Delhi – 110066.
11. JCDA(AG) Subroto Park, New Delhi – 110010.
12. Director of Audit, Defence Service, New Delhi
13. All Record Offices/Regiment. Corp.
14. Bureau of Sailors, Cheetah Camp, Mumbai.
15. Air Force Record, Dhaula Kunwa, Delhi Cantt.
16. All Addl CsDA/Jt. CsDA in Main Office.
17. All GOs in Main Office.
18. The OI/C, G-1(M), AT(ORs)-Tech. & G-1/Civil (Tech.)
19. All SAOs/AOs/AAOs/SOs(A) in Gts/Ors Complex.
20. The OI/C, EDP Manual.
21. The OI/C, EDP Centre.
22. Defence Pension Liaison Cell.
23. All Sections in Main Office.
24. Spare copies in file No. Gts/Tech/0148, 148, 0162 & 0158

*R. K. SAROJ*  
**(R. K. SAROJ)**  
**Dy. C.D.A. (P)**

**No. 16(6)/2008(2)/2008/D(Pension/Policy)**  
**Government of India,**  
**Ministry of Defence,**  
**Deptt. of Ex-Servicemen Welfare,**  
**New Delhi 110011**  
**Dated 5th May 2009**

To  
The Chief of the Army Staff,  
The Chief of the Naval Staff,  
The Chief of the Air Staff,

**SUBJECT:** Implementation of Govt. decision on the recommendations of the Sixth Central Pay Commission – Revision of provisions regulating Pensionary Awards relating to Disability pension/ War injury pension/Special family pension/Liberalised family pension/Dependent pension (Special)/Dependent pension (Liberalised)/Special pension/ Invalid pension for the Armed Forces Officers and Personnel below Officer Rank (PBOR) retiring/discharged/invalidated out from service or dying in harness on or after 01.01.2006.

**Sir,**

The undersigned is directed to state that in pursuance of Government decisions on the recommendations of the Sixth Central Pay Commission, sanction of the President is hereby accorded to the modification, to the extent specified in this letter, in the rules/regulations concerning above mentioned pensionary benefits of the Commissioned Officers (including MNS, Territorial Army Officers, Emergency Commissioned Officers, Short Service Commissioned Officers) and Personnel Below Officer Rank (PBOR) of three Services including NCs (E) of Air Force, Defence Security Corps and the Territorial Army (hereinafter collectively referred to as Armed Forces Personnel).

**1.2** The provisions of the Pension Regulations for the three Services and various Service instructions/Government orders, which are not affected by the provisions of this letter, will remain unchanged.

**2. Date of effect**

**2.1** The provisions of this letter shall apply to the Armed Forces personnel who were in service on 1.1.2006 or joined/join service thereafter unless otherwise specified in this letter.

**2.2** Where pension has already been sanctioned provisionally or otherwise in cases occurring on or after 1.1.2006, the same would be revised in terms of these orders. In cases where pension has been finally sanctioned under the pre revised orders and if it happens to be more beneficial than the pension becoming due under these orders, the pension already sanctioned shall not be revised to the disadvantage of the pensioners.

## **DEFINITIONS**

### **3. Reckonable Emoluments**

**3.1** Unless otherwise specified in this letter, the term 'Reckonable Emoluments' shall mean:

- (a) **For Officers:** Pay means pay in the pay band, grade pay, military service pay and Non-practicing Allowance where applicable, last drawn by the officer (Ref - SAI 2/S/08, SNI 2/S/08 and SAFI 2/S/08).
- (b) **For Personnel Below Officer Rank (PBOR):** Pay means pay in the pay band, grade pay, military service pay, 'X' Group pay where applicable and Classification allowance, if any, last drawn by the individual. (Ref - SAI 1/S/08, SNI 1/S/08 and SAFI 1/S/08).

**3.2** In the case of individuals who opt/opted to continue to draw pay in the pre-revised scales beyond 31.12.2005 and remain/remained in that scale till retirement / discharge / invalidment / death in harness, pension/family pension and retirement/death gratuity shall be regulated in terms of Para 3.4 of Ministry of Defence letter No. 17(4)/2008(2)/D(Pen/Policy) dt 12.11.2008.

**4.** War Injury Pension/Liberalised Family Pension shall also be admissible to such Armed Forces Personnel who die or are invalided out of service on sustaining injury during trials of indigenously developed weapon system and ammunition.

### **5. SPECIAL/INVALID PENSION**

#### **5.1 Special Pension to PBOR**

The minimum service required for grant of special pension shall continue to be 10 years in the case of Combatants and 15 years in the case of NCs(Enrolled). Where the service is less than 10 years in the case of Combatants and less than 15 years in the case of NCs(E), special gratuity will continue to be admissible.

#### **5.2 Invalid Pension to Officers and PBOR**

The minimum service required for grant of Invalid pension will continue to be 10 years and shall be computed as per Para 6 of this Ministry's letter dated 12.11.2008. Where service is less than 10 years, invalid gratuity will be admissible.

### **6. DISABILITY/WAR INJURY/LIBERALIZED DISABILITY PENSION ON INVALIDMENT**

**6.1** As hithertofore, Disability/War Injury/Liberalized Disability Pension in invalidment cases will continue to consist of service element and disability/war injury element and shall continue to be admissible under the provisions laid down in Para 7, 10 and 12 of this Ministry's letter No. 1(2)/97/D(Pen-C) dated 31.1.2001 respectively, subject to the amount to be arrived at in the manner and at the rates specified in the succeeding paras.

## **6.2 Service Element of Disability/Liberalized Disability/War Injury Pension**

The amount of service element shall be equal to retiring/service pension determined as per Para 6 of this Ministry's letter No. 17(4)/2008(2)/D(Pension/Policy) dated 12.11.2008 subject to minimum of Rs. 3,500/- per month. There shall be no condition of minimum qualifying service having been actually rendered for earning this element, if otherwise admissible.

## **6.3 Disability Element of Disability Pension/Liberalized Disability Pension**

The rates of disability element for 100% disability for the various ranks shall be 30% of emoluments last drawn subject to minimum of Rs. 3,100/- per month for 100% disability. For disability less than 100%, it shall be reduced proportionately. In cases of disability pension where permanent disability is not less than 60%, the disability pension (i.e. total of service element plus disability element) shall not be less than 60% of the reckonable emoluments last drawn subject to a minimum of Rs. 7,000/- per month.

## **6.4 War Injury Element of War Injury Pension**

The rates of War Injury Element for 100% disability for the various ranks shall be equal to the reckonable emoluments last drawn, which would be proportionately reduced where disability is less than 100%. However, in no case aggregate of service element and war injury element should exceed the emoluments last drawn.

**6.5** The provisions of Para 7.2 of this Ministry's letter No. 1(2)/97/D (Pen-C) dated 31.1.2001 for reckoning of disability or functional incapacity shall continue for the purpose of computing disability element/war injury element.

## **7. DISABILITY/LIBERALISED DISABILITY/WAR INJURY ELEMENT ON RETIREMENT/ DISCHARGE**

**7.1** Disability Element/War Injury Element/Liberalised Disability Element on retirement/ discharge from service shall continue to be regulated under the provisions of Para 8, 11 & 12 respectively of this Ministry's letter No. 1(2)/97/D (Pen-C) dated 31.01.2001 at the rates given below:

- (a) Disability Element/Liberalized Disability Element shall be admissible at the rate mentioned in Para 6.3 above; and
- (b) War Injury Element shall be admissible @60% of reckonable emoluments last drawn subject to minimum of Rs. 6,200/- per month for 100% disability. For disability of less than 100%, the war injury element shall be proportionately reduced.

**7.2** Retiring/Service Pension or Retiring/Service Gratuity, as admissible, will be paid in addition to disability element/War Injury Element from the date of retirement/ discharge.

**7.3** The aggregate of service element and liberalized disability element shall not be less than 80% of the reckonable emoluments last drawn.



**7.4** However, in no case the aggregate of service element and war injury element should exceed emoluments last drawn.

## **8. CONSTANT ATTENDANCE ALLOWANCE**

Constant Attendance Allowance shall continue to be admissible under the conditions as hitherto. However, it shall be admissible at a uniform rate of Rs. 3,000/- per month, irrespective of the rank. Further this rate be increased by 25% every time the dearness allowance payable on revised pay band goes up by 50%.

## **9. SPECIAL/LIBERALIZED FAMILY PENSION/DEPENDENT PENSION (SPECIAL)/DEPENDENT PENSION (LIBERALIZED)**

**9.1** Special Family Pension, Liberalized Family Pension, Dependant Pension (Special), Dependent Pension (Liberalized)/2<sup>nd</sup> Life award (in respect of PBOR including NCs(E), shall continue to be regulated at the rates and under the conditions laid down in this Ministry's letter No. 1(2)/97/D (Pen-C) dated 31.01.2001 subject to the reckonable emoluments as defined under Para 3 of this Ministry's letter No. 17(4)/2008(2)/D (Pen/Policy) dated 12.11.2008.

**9.2** The amount of special family pension, admissible to the families of Armed Forces personnel under the circumstances prescribed under category 'B' & 'C' of Para 4.1 of this Ministry's letter No. 1(2)/97/D (Pen-C) dated 31.01.2001, will be subject to a minimum of Rs. 7,000/- per month.

**9.3** The amount of liberalized family pension, admissible to the child/children of Armed Forces personnel under the circumstances prescribed under category 'D' & 'E' of Para 4.1 and 6.2 of this Ministry's letter dated 31.1.2001, will be subject to a minimum of Rs. 7,000/- per month.

## **GENERAL**

### **10. Rounding off of Pensionary Awards**

The amount of various pensionary awards admissible as per this letter shall be rounded off to the next higher rupee by the Pension Sanctioning Authorities.

### **11. Minimum/Maximum Pension**

If the amount of any monthly pension (excluding Constant Attendance Allowance) admissible under the provisions of this letter works out to less than Rs. 3,500/ pm, it shall be stepped up to Rs. 3500/- pm and authorized for payment at this rate. Disability element shall not be taken into account for the purposes of stepping up of service element to the minimum level of Rs. 3,500/- pm. There will be no maximum ceiling on the amount of pension determined under these orders.

## **12. Dearness Relief**

Dearness Relief shall be admissible only beyond average AICPI 536 (Base year 1982 = 100) on the revised pattern introduced vide Ministry of Personnel, Public Grievances and Pension, Department of Pension and Pensioners' Welfare Office Memorandum No. 42/2/2008-P&PW(G) dated 12.09.2008 on various types of pension/ family pension admissible under the provisions of this letter.

## **13. Procedure for sanction of Revised Pension in respect of those already retired**

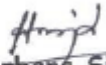
The procedure for revision of pensionary awards as per provisions of this letter, in respect of Armed Forces personnel who have already retired/discharged/invalidated out/died on or after 1.1.2006 and in whose cases pensionary benefits at pre-revised rates have already been notified, the Record Offices concerned in case of PBOR and CDA(O), Pune/Naval Pay Office Mumbai/ AFCAO New Delhi, as the case may be in respect of commissioned officers, will initiate and forward revised LPC-cum-data sheet as prescribed by PCDA(Pensions) Allahabad to their respective Pension Sanctioning Authorities (PSAs) for issue of corrigendum PPOs notifying the revised pensionary awards. Further implementation instructions to all concerned will be issued by PCDA(Pensions) Allahabad immediately on receipt of these orders.

**14.** Pension Regulations of the three Services will be amended in due course.

**15.** This issue with the concurrence of the Finance Division of this Ministry vide their UO No 1527/09/D(Fin/Pen) dated 27.4.2009.

**16.** Hindi version will follow.

Yours faithfully

  
[Harbans Singh]  
Director (Pension/Policy)

### **Copy to:**

1. President's Secretariat
2. Vice President's Secretariat
3. Prime Minister's Office
4. Rajya Sabha Secretariat
5. Lok Sabha Secretariat
6. Cabinet Secretariat
7. The Controller General of Defence Accounts
8. The Principal Controller of Defence Accounts (Pensions), Allahabad
9. The Principal Controller of Defence Accounts (Navy), Mumbai
10. The Controller of Defence Accounts (Air Force), New Delhi
11. The Controller of Defence Accounts (Pension Disbursement), Meerut Cantt
12. The Controller of Defence Accounts, Chennai
13. The Controller of Defence Accounts (Officer), Pune
14. The Director of Audit, Defence Services, New Delhi
15. The Controller General of Accounts, New Delhi
16. Integrated Headquarters, Ministry of Defence (Army)

Office of the Principal C.D.A. (Pensions)

Allahabad



# INSTRUCTIONS

FOR

PREPARATION OF CLAIMS

AND FILLING OF DATA SHEETS

FOR CASUALTY PENSIONARY AWARDS IN R/O

DISABILITY/WAR INJURY PENSION/SPECIAL

FAMILY PENSION/LIBERLISED FAMILY PENSION

etc. TO

PERSONNEL BELOW OFFICER RANKS

WHO

INVALIDED OUT/ DIED/DISCHARGED AND DIED

ON OR AFTER 01-01-2006

# LPC-CUM-Data Sheet (Disability/War injury/Invalid) Pensionary Awards For : Army- (PBORs)

(Applicable for Post 1-1-2006 retirees cases)

1. RO-Code	<input type="text"/>	2. Initial Rank	<input type="text"/>	3. Rank Last	<input type="text"/>	3A. Whether ACP Granted	<input type="text"/>	4. Group Pension	<input type="text"/>	5. Nationality	<input type="text"/>		
6. Regimental No.	<input type="text"/>					7. Old Regimental No.	<input type="text"/>						
8. Name	<input type="text"/>												
9. Date of Birth	<input type="text"/>			10. Date of Enrolment	<input type="text"/>			11. Date of Discharge	<input type="text"/>				
12. Total NQS	<input type="text"/>			13. Former Service	<input type="text"/>			14. Service Condoned	<input type="text"/>		15. Clause Discharge	<input type="text"/>	
16. Pension Recom Code	<input type="text"/>	17. Gratuity Recom Code	<input type="text"/>	18. Percentage Com.	<input type="text"/>		19. Loading in Age	<input type="text"/>					
20. Exten. of Service	<input type="text"/>	21. Medical option	<input type="text"/>	22. ECHS Code	<input type="text"/>	23. Whether Handicapped Child	<input type="text"/>	24. Relation of Child	<input type="text"/>				
25. Name of Handicapped Child	<input type="text"/>												
26. Married Before Discharge	<input type="text"/>	27. Wife Alive	<input type="text"/>	28. Wife's Nationality	<input type="text"/>	29. Wife's Birth	<input type="text"/>						
30. Wife's Name	<input type="text"/>												
31. PDO Code	<input type="text"/>	32. DPDO Code	<input type="text"/>		33. PDO State Code	<input type="text"/>		34. PDO Station	<input type="text"/>				
35. Bank/Sub. Treasury Code	<input type="text"/>			36. Link Bank	<input type="text"/>								
37. Bank Account No.	<input type="text"/>												
38. Bank Branch	<input type="text"/>						39. Bank BSR Code.	<input type="text"/>					
40. Link BSR Code.	<input type="text"/>				41. Pay Band	<input type="text"/>		42. Band Pay Last Drawn	<input type="text"/>		43. Grade Pay	<input type="text"/>	
44. MS-Pay	<input type="text"/>			45. Group Pay	<input type="text"/>			46. Class Pay	<input type="text"/>		47. Average Pay	<input type="text"/>	
48. Gal. Award1	<input type="text"/>		49. Gal. Award2	<input type="text"/>		50. Gal. Award3	<input type="text"/>		51. RDR Demand	<input type="text"/>			
52. OTR Demand	<input type="text"/>				53. Date Receipt by PAO(Ors)	<input type="text"/>				54. PEA Amount	<input type="text"/>		
55. Date of M.B. Held	<input type="text"/>				56. Nature Code	<input type="text"/>	57. Pension Type	<input type="text"/>	58. Compensation Paid	<input type="text"/>	59. Category Dis	<input type="text"/>	
<b>(A) 1st I.D. Detail</b>	60. Name	<input type="text"/>					61. ATR/AGR	<input type="text"/>		62. Asses %	<input type="text"/>		
<b>(B) 2nd I.D. Detail</b>	63. Name	<input type="text"/>					64. ATR/AGR	<input type="text"/>		65. Asses %	<input type="text"/>		
<b>(C) 3rd I.D. Detail</b>	66. Name	<input type="text"/>					67. ATR/AGR	<input type="text"/>		68. Asses %	<input type="text"/>		
<b>(D) 4th I.D. Detail</b>	69. Name	<input type="text"/>					70. ATR/AGR	<input type="text"/>		71. Asses %	<input type="text"/>		
<b>(E) 5th I.D. Detail</b>	72. Name	<input type="text"/>					73. ATR/AGR	<input type="text"/>		74. Asses %	<input type="text"/>		
	75. Comp Asses %	<input type="text"/>			76. Period Accepted	<input type="text"/>		77. C.A.A.	<input type="text"/>				

**RECORD OFFICE**

No.

DATE

**PAO**

**AFFIX LPC SEAL HERE**  
PAO (ORs)

No.  
DATE

Adr./Sr. Adr.

SO(A)/AAO

AO/Sr.AO

**PCDA (PENSION)**

**CHECKED/APPROVED**

Adr./Sr. Adr.

SO(A)/AAO

AO/Sr.AO(P)

# Details of Non-Qualifying Service

Date From	Date Upto	Period YY MM DD

Total   

## Details of Pay For Last 10 Months

From	Period	To	Band Pay	Grade Pay	Class Allowce

## Certificate

1. Certified that Col. Nos. 1 to 77 of LPC-Cum-Data Sheet in respect of Regt. No

----- Rank ----- Name -----  
 have been properly Checked with reference to the entries in the Enrolment Form, Discharge Roll,(Original) & AFMSF-16 etc. Are found correct.

2. Certified that qualifying service has been checked with reference to the Sheet Roll (Original).

Auditor

SO(A)/AAO

AO/SAO PAO(ORs)

Claim Notified Vide

PPO No. D/ /20

Adr/Sr.Adr.    SO(A)/AAO    AO/SAO(P)

**Appendix-‘A’**

**INSTRUCTIONS FOR FILLING OF DATA SHEETS - PCDA(P) ALLAHABAD DS No.: 205/2009**

**(Data sheet in r/o (DISABILITY / INVALID / WAR) PENSION who discharged from service /Invalided out of service on or after 1/1/2006).**

**For Data sheet 205/2009**

<b>Field No. DIS-PEN</b>	<b>Field Name</b>	<b>Field Type</b>	<b>Field Length</b>	<b>Description</b>
1.	R.O. Code	N	2	Filled as per <b>Annexure-1</b>
2,	INITIAL RANK	X	1	It will be filled in case of JCO's directly appointed .Filled as per <b>Annexure-2</b>
3,	RANK Last	X	1	Filled as per <b>Annexure-2</b>
3A,	ACP-CODE	X	1	"A" for 1 <sup>st</sup> ACP, "B" for 2 <sup>nd</sup> ACP "C" for 3rd ACP , "N" for NO ACP
4	Group Pension	A	1	X, Y as applicable
5	Nationality	A	1	'I' for Indian, 'N' for Nepalese, 'B' for Bhutanese
6	Regimental No.	X	9	Current Regimental no.
7	Old Regimental No.	A	9	In case of JCO's directly appointed Not required to be filled.
8	Name	X	35	Left Justified
9, 10, 11	Date of birth Date of Enrolled Date of discharge or Up to paid	N (each)	8 (each)	Fields are in the form of "YYYYMMDD"
12	Total NQS	N	6	This Field is to be filled in the form of "YYMMDD", Statement showing all the spell of NQS should be filled on back side of DATA SHEET with duly completed & signed.
13	Former Service	N	6	This Field is to be filled in the form of "YYMMDD" if any
14	Service Condoned	N	4	This Field is to be filled in the form of "MMDD" and Maximum limit is "1200"
15	Clause of discharge	X	1	As per <b>Annexure -9</b>
16	Pen. Recommended code	A	1	Pension for full code "F" , for 2/3rd code "T" for Half code "H".
17	DCRG Recommended code	A	1	Gratuity for full code "F" , for 2/3rd code "T" for Half code "H". Where no Gratuity & family pension to be sanctioned code will be filled "P"

18	Percentage commuted.	N	2	Maximum limit is 50
19	Loading in age	N	2	2 digit numeric as YY
20	Extension of ser.	A	1	'Y' OR 'N' as applicable.
21	Medical option	A	1	'Y' applicable in case of Nepalease otherwise "N" will be filled
22	Echs-code	A	1	'Y' OR 'N' as applicable.
23	Whether Handicapped child	A	1	'Y' OR 'N' as applicable
24	Relation of Handicapped child	A	1	'S' FOR SON 'D' FOR DAUGHTER It will be filled when col. 24 filled with "Y" otherwise left blank.
25	Name of Handicapped child	A	1	It will be filled when col. 24 filled with "Y" otherwise left blank Left Justified .
26	Married before Discharge	A	1	'Y' OR 'N' as applicable
27	Wife Alive or Not	A	1	'Y' in case wife alive, 'N' in case wife not alive, 'D' for Divorced cases 'P' for plural marriage cases other wise blank as applicable
28	Wife nationality	A	1	'I' OR 'N' OR "B" as applicable otherwise Blank
29	Wife Birth Date	N	8	It will be filled when col. 28 filled with "Y" As YYYYMMDD otherwise Blank.
30	Wife name	X	25	It will be filled when col. 28 filled with "Y" otherwise left blank
31	PDA's Code	N	1	One digit 1 to 9 ( <b>Annexure-4</b> )
32	DPDO Code	N	2	If PDA code is "1" filled as per <b>Annexure-5</b> other wise with "00"
33	PDA STATE CODE	A	2	As per <b>Annexure-6</b>
34	PDA STATION	X	25	District name of PDA
35	Bank Code /Sub	A	3	As per codes given at <b>Annexure-7</b> or "SUB" for treasury will be filled When PDA code is 3 & pensioner desire to draw from sub treasury.
36	LINK BANK	X	40	Address of link bank
37	BANK A/C NO	X	25	Left Justified, Filled from left side only.
38	BANK Branch/Sub treasury station	X	35	Left Justified
39	BANK BSR CODE	N	7	This code allotted by RBI to each bank branch.
40	LINK BSR CODE	N	7	
41	Pay Band CODE	N	1	Which Band is applicable 1 OR 2 OR 3
42	Band Pay (Last Drawn)	N	5	Fixed under 6 <sup>th</sup> CPC order.
43	Grade Pay	N	4	According to 6 <sup>th</sup> CPC

44	MS-Pay	N	4	According to 6 <sup>th</sup> CPC
45	Group Pay	N	4	According to 6 <sup>th</sup> CPC applicable to group X only.
46	Class Pay	N	3	According to 6 <sup>th</sup> CPC
47	Average Pay	N	5	In case last pay drawn < Average pay it will be filled and statement showing detail of pay, grade pay, class pay for last 10 months may be feeded on the reverse of data sheet duly authenticated.
48,49, 50	Gallantry Award	X	2,2,2	1 <sup>st</sup> Character pertains to award code as per Annex. -3 & 2 <sup>nd</sup> Character pertains to No. of Bars
51& 52	RDR Demand, OTR Demand	N (each)	6 (each)	
53	Date-Receipt by PAO (ors)	N	8	Date of Receipt By PAO (ORS) in the form of "YYYYMMDD".
54	PEA Amount	N	6	
55	Date of MB held	N	8	Date approved by Med. Board held in AFMSF-16 in the form of "YYYYMMDD"
56	Nature code	A	1	For "invalided" code is "I", for "Released" code is "R" For "Discharged" code is "D" & for "Voluntary" code is "V" & for "Vol-cyp" code is "U" as per <b>Annexure - 8</b>
57	Pension-Type	A	1	For "Disability Pension" code is "D" For "Liberalised Disability Pension" code is "L" For "War Injury Pension" code is "W" For "Invalid Pension" code is "I" as per <b>Annexure -8 A</b>
58	Compensation-paid	A	1	"Y" OR "N"
59	Category-Dis	A	1	"A", "B", "C", "D", "E" as applicable. As per Part II para 4.1 of Govt. letter no. 1(2)/97/D(Pen-C) Dated 31-01-2001.
60,63, 66,69, 72	Name of 1 <sup>st</sup> to 5 <sup>th</sup> I.D.	X	25	As described by M.B. in AFMSF-16.
61,64, 67,70, 73	Attributable/Aggravated 1 <sup>st</sup> to 5 <sup>th</sup> I.D.	A	2	Whether attributable to mil. Service code is "AT" Whether aggravated to mil. Service code is "AG" Whether neither attributable to nor aggravated to mil. Service code is "NA"



62,65, 68,71, 74	% of 1 <sup>st</sup> to 5 <sup>th</sup> I.D.	X	3	As assessed and approved by CA in AFMSF-16.
75	% of composite assessment	X	3	As assessed and approved by the MB for multiple I.D's. in AFMSF-16.
76	Period of Acceptance			As assessed by the MB & approved in AFMSF-16
77	CAA			"Y" OR "N" As assessed by the MB & approved in AFMSF-16

**\*FIELD CHARACTER**

**A** = Alphabet

**N** = Numeric

**X** = Alpha-Numeric

**Method for preparation of Batches**

First 2 digits for ROCODE

Next 2 digits for month

Next 3 digit for batch no.



## Appendix-‘B’

### INSTRUCTIONS FOR FILLING OF DATA SHEETS- PCDA(P) ALLAHABAD DS No.: 205-B/2009

#### For Data sheet 205-B/2009

Instruction on for filling of Data sheet for revision of disability pension /war injury pension in r/o PBOR who invalidated out from service on or after 1/1/2006 to 30/6/2009 Whose Pensionary award has already notified under the orders of 5<sup>th</sup> CPC.

Field no	Field Name	Field length	Field* Character	Description
A	ORIGINAL PPO NO. PPO-PRE PPO-NUM PPOYEAR	1 6 4	A N N	“D” PPO detail to be filled
b	Regimental no.	9	X	Current Regimental NO. Notified in the PPO mentioned In A above
C	R O CODE	02	N	R O CODE as per code list <b>annexure -1’</b>
D	Pensioner’s Name	25	A	
1	GROUP	1	A	X or Y
2	PAY-BAND code	2	X	According to 6 <sup>th</sup> CPC i.e 1/2/3
3	BAND PAY Last drawn	5	N	Fixed under 6 <sup>th</sup> CPC
4	GRADE PAY	4	N	According to 6 <sup>th</sup> CPC
5	MS PAY	4	N	To be filled Notionally although the pensioner has not drawn.
6	GROUP PAY	4	N	
7	CLASS PAY	4	N	
8	Average Pay	5	N	In case where Last Pay Drawn < Average Pay it will be filled and statement showing detail of Pay, Grade Pay for last 10 months may be enclosed duly Authenticated . It will include only BAND PAY & GRADE PAY.
9	Spouse date of birth	8	N	YYYYMMDD
10A**	Option for Commutation	1	N	1 OR 2 OR 3 as the case may be
10B	% of Commutation	2	N	If Col. No. 10(a) is filled with 3, percentage of commutation is to be filled (Maximum limit is 50%), which would not be < percentage of pension already commuted otherwise fill by zero.
10C	Date of option	8	N	YYYYMMDD to be filled. If Col. No. 10A is filled by ‘3’ otherwise will be filled by 0.
11	PDA CODE	1	N	1 to 9 as per <b>annexure-4</b>
12	DPDO CODE	2	N	If PDA CODE is ‘1’ as per <b>annexure-5</b> otherwise ‘00’
13	PDA STATE CODE	2	N	AS per <b>annexure-6</b>

14	Bank Code	3	A	As per <b>annexure-7</b> Code or 'SUB' for treasury will be filled if PDA Code is '3' and pensioner desire to draw pension from sub treasury.
15	LINK BANK CODE	7	N	The code allotted by RBI to each bank branch
16	LINK BANK	40	X	Address of link bank
17	Bank A/C NO.	25	X	Filled from left side only. If the character is < 25 the right hand boxes may be kept blank.
18	BANK BSR CODE	7	N	The code allotted by RBI to each bank branch
19	Bank Branch/Sub Treasury station	35	X	
20	PDA STATION	25	X	DISTRICT NAME OF PDA

**\*FIELD CHARACTER**

- A** = Alphabet  
**N** = Numeric  
**X** = Alpha-Numeric

**Method for preparation of Batches**

First 2 digit for ROCODE

Next 2 digit for month

Next 3 digit for batch no.

Next digit as 'R' for indication that these case for revision of pension who discharge after 1.1.2006 and PPO has already been issued.

-In cases those who are still in service and PPO has already been issued and got promotion due implementation of ACP – the action will be as under:-

Firstly Datasheet for cancellation of PPO will be initiated as per existing procedure and a fresh Data sheet for notification of PPO may be initiated on revised Data sheet

**\*\*10(a) OPTION FOR COMMUTATION**

**(i) For those who discharged between 1.1.2006 to 1.9.2008**

<b>CODE</b>	<b>Description</b>
1	Not opted for commutation of additional pension becoming due to retrospective revision of pay/pension ( <b>first clause of annexure II.</b> )
2	Opted for commutation of the same percentage (as already commuted) On the revision of pay/pension. ( <b>second clause of annexure II.</b> )
3	Opted for commutation of 50% of the revised pension becoming due to revision of pay/pension ( <b>third clause of annexure II.</b> )

**(ii) For those who discharged on or after 2.9.2008**

<b>CODE</b>	<b>Description</b>
<b>2</b>	opted for commutation of same percentage of revised pension as already commuted <b>(Para 2 of appendix 'B')</b> .
<b>3</b>	opted for commutation of 50% of revised pension <b>(Para 3 of Appendix 'B')</b> .

LPC-CUM-Data Sheet for Grant of Family Pension (PBOR-ARMY) - Post 2006

Part-I TO BE FILLED BY RECORD OFFICE OF THE DECEASED

A. DECEASED PARTICULARS

1. Nature of Original pension  2. Pension Amount  3. RO Type  4. RO Code

5. Original PPO No.  6. Rank Last

7. Rank ACP  8. Group Pension  9. Regtl Number  10. Deceased Nationality

11. Deceased Name

12. Date of Birth  13. Date of Enrolment  14. Date of Discharge

15. Date upto which paid  16. Date of Death/Missing  17. Total NQS

18. Former Service  19. Pay Band  20. Band Pay Last Drawn  21. Grade Pay

22. MS-Pay  23. Group Pay for 'X' Gp  24. Class Pay  25. Gal.-Award 1

26. Gal.-Award 2  27. Post Gal.-Award  28. Date of Post Gal- Award  29. Lump-sum Gal Award

30. Gratuity Re-Authorisation  31. Overpaid LTA  32. Demand

33. Missing Personnel  34. Date of FIR  35. Whether Married  36. Widow Alive

37. Date of Death of Widow  38. Whether 2nd Widow child  39. Whether Handicapped Child  40. Retaliation with Child

41. Name of Handicapped Child-  42. Whether ECHS Recovery

B. FAMILY PENSIONER'S PARTICULARS

43. Name of FP  44. Nationality of FP

45. Retaliation with Deceased  46. Date of Birth of FP  47. Child Nature  48. Whether FP Payable

49. FP Share Fraction  50. Whether GTY Payable  51. GTY Share Fraction  52. Med. Allow. Option

53. Guardian Name  54. P-E-A

55. Refund/Interest of Pension  56. PDO Code  57. DPDO Code  58. PDO State Code  59. Sub-Treasury / Bank Code

60. Bank Account Number

61. BSR Code Paying Br.  62. BSR Code Link Bank

63. Link Bank  64. Link Bk.Pin Code

65. Bank Branch  66. PDA Station

67. First Recipient of FP  68. Last Recipient of FP  69. Previous PPO of FP

70. Whether Widow Re-Marry  71. Widow Date of Re-Marry  72. Whether Widow has Child  73. Whether FP with Child  74. Parent Alive  75. Parent Employed

Part-II TO BE FILLED BY OFFICE OF THE PCDA(P) ALLAHABAD

76. Pen Type  77. Life Awd  78. Pre.San.Pen1  79. Pre.San.Pen2  80. FP Date From

81. Ex-Gratia  82. C.D.R.  83. Pen Type Change

RECORD OFFICE

P.A.O.  
AFFIX LPC SEAL HERE

Pr.CDA (P)  
CHECKED/APPROVED

No.

DATE

Auditor

SO/AAO

AO

**INSTRUCTION FOR FILLING For Data sheet PCDA(P) DS NO. 213/2009**

Instruction for filling of Data sheet for family pension in r/o those who died/discharged and died on or after 01-01-2006 (fresh PPO required to be issued).

Field No.	Field Name	Field length	Field* Type	Description
1	NATURE OF ORIGINAL PENSION	1	A	When Nature of pension sanctioned was: (i) War-Injury-Pay fill with "W". (ii) Service-Pension fill with "S". (iii) Disability-Pension fill with "D". (iii) Family-Pension fill with "F".  For rest cases left it blank.
2	PENSION AMOUNT	5	N	Fill with original pension granted when field-1 not spaces.
3	RO TYPE	1	N	'1' for only DSC service '2' for previous service counted in DSC '3' for previous service not counted in DSC '4' for TA Personnel '5' for all other cases
4	R O CODE	2	N	R O CODE as per code list <b>annexure -1</b>
5	ORIGINAL PPO NO	20	X	This should only be filled when death of deceased takes place after discharge or transfer of family pension.
6	RANK LAST	1	X	As per rank code list <b>Annexure-2.</b>
7	Rank ACP	1	X	A for 1 <sup>st</sup> ACP, 'B' for 2 <sup>nd</sup> ACP & 'C' for 3 <sup>rd</sup> ACP & 'N' for NO ACP granted/applicable.
8	Group pension	1	A	Fill with ' <b>X</b> ' OR ' <b>Y</b> '
9	Regimental no.	9	X	Regimental NO of the Deceased.
10	DECEASED NATIONALITY	1	A	Indian "I" Nepalese "N" Bhutanese "B" Other Foreign countries "F"
11	Deceased Name	35	A	Fill with Deceased Personnel name.
12	DATE OF BIRTH,	8	N	These Fields are to be filled as "YYYYMMDD"
13	DATE OF Enroll.	Each		
14	Date of Discharge	Field		
15	Date upto which paid			
16	DATE OF Death / Missing			
17	TOTAL NQS	6	N	This Field is to be filled as "YYMMDD" if any.
18	Former service	6	N	This Field is to be filled as "YYMMDD" if any.
19	PAY-BAND	1	N	According to 6 <sup>th</sup> CPC "1" OR "2" OR "3".

20	BAND PAY Last Drawn	5	N	Pay Fixed under 6 <sup>th</sup> CPC
21	GRADE PAY	4	N	According to 6 <sup>th</sup> CPC
22	MS-PAY	4	N	Military Service Pay According to 6 <sup>th</sup> CPC
23	GROUP PAY	4	N	According to 6 <sup>th</sup> CPC applicable to Group 'X' Only.
24	CLASS PAY	3	N	According to 6 <sup>th</sup> CPC
25	GAL.-AWARD 1	2	X	Fill with highest award code as per <b>Annexure-3</b> . BLANK FOR OFF.
26	GAL.-AWARD 2	2	X	Fill with lower award code as per <b>Annexure-3</b> . BLANK FOR OFF.
27	POST GAL.-AWARD	2	X	Fill with award code as per <b>Annexure-3</b> when award is given from other than commencement date of the SFP/LFP and Left it blank for OFF.
28	DATE OF POST GAL.-AWARD	8	N	Fill with YYYYMMDD when POST GAL.-AWARD is not blank.
29	LUMP SUM GAL.-AWARD	1	X	Fill with "Y" or "N" when family pensioner is Nepalese and drawing pension from Nepal. Left blank for OFF.
30	Gratuity re-authorization	7	N	Fill with the amount of Gratuity where individual died before receiving payment of the same and that is to be re-authorize.
31	OVERPAID LTA	7	N	Fill with Overpaid LTA Amount for recovery.
32	DEMAND	6	N	Fill with total amount of Demand outstanding.
33	MISSING PERSONNEL	1	X	For Missing personnel fill with "Y" For Missing-Pensioner fill with "P" For Rest Family Pension Cases fill with "N"
34	DATE OF FIR	8	N	Fill with date of FIR in case of missing.
35	WHETHER MARRIED	1	X	Fill with "Y" or "N".
36	WIDOW ALIVE	1	X	Fill with "Y" or "N".
37	DATE OF DEATH OF WIDOW	8	N	Fill with date of death of Widow as YYYYMMDD.
38	WHETHER 2 <sup>nd</sup> WIDOW CHILD	X	1	Fill with "Y" where claim for family pension pertains to 2 <sup>nd</sup> widow child else fill with "N" for other child.
39	Whether Handicapped Child	1	A	Fill with "Y" or "N" as the case may be.
40	Relation with Handicapped Child	1	A	Fill with 'S' for SON & 'D' for Daughter when field number 39 is filled as 'Y' otherwise left blank.
41	Name of Handicapped Child	25	A	Fill with Name of Handicapped child when field number 39 is filled as 'Y' otherwise left blank.
42	ECHS RECOVERY	1	A	Fill with 'Y' OR 'N' as the case may be.
43	NAME OF FP	25	A	Name of the Family pensioner to whom family pension is to be notified.



44	NATIONALITY OF FP	1	A	Fill with "I", "N", "B" OR "F" as the case may be.
45	RELATION WITH DECEASED	1	X	Fill with: `W` FOR-WIFE `F` FOR-FATHER `M` FOR-MOTHER `S` /`R` FOR-SON / ADOPTED SON `D`/`E` FOR-DAUGHTER/ADOPTED DAUGHTER. `T` FOR-DIVORCED DAUGHTER `J` FOR-ADOPTED DIVORCED DAUGHTER `U` FOR-WIDOWED DAUGHTER. `K` FOR-ADOPTED WIDOWED DAUGHTER. `B` FOR-BROTHER `C` FOR-SISTER
46	DATE OF BIRTH OF FAMILY PENSIONER	8	N	Date of birth of Family Pensioner as YYYYMMDD.
47	CHILD NATURE	1	X	Fill with following codes: `N` FOR NORMAL CHILD. `P` FOR Physically Handicapped. `H` FOR Mentally Handicapped. `F` FOR For life pension notification to unmarried /widowed /divorced daughter.
48	WHETHER FP PAYABLE	1	A	Fill with `Y` or `N`.
49	FP SHARE FRACTION	4	N	This numeric field is a set of four characters, of which first two characters denote a numerator and rest two characters denote denominator. If full family pension is to be notified this column should be filled with "0101" whereas if divided share of family pension is to be notified, firstly it should be converted in fraction with two numerator and two denominator and then this fraction should be filled in this column.
50	WHETHER GTY PAYABLE	1	A	Fill with `Y` or `N`.
51	GTY SHARE FRACTION	4	N	Fill as stated in description for field number 49.
52	MED ALLOW OPTION	1	A	Fill with `Y` or `N`.
53	GUARDIAN NAME	25	A	Fill with name of guardian for minor child or mentally handicapped child.
54	P-E-A	6	N	Fill with amount of Pending Enquiry Award.
55	Refund/Interest of Pension	6	N	To be filled by Office of the PCDA (P) Alld. For interest on pensionary awards, if any.
56	PDO CODE	1	N	1 to 9 as per <b>Annexure-4</b>

57	DPDO CODE	2	N	As per <b>Annexure-5</b>
58	PDO STATE CODE	2	N	AS per <b>Annexure-6</b>
59	Sub-Treasury / Bank Code	3	A	As per <b>Annexure-7</b> Code ' <b>SUB</b> ' for treasury will be filled if PDA Code is '3' and pensioner desire to draw pension from sub treasury.
60	Bank Account Number	25	X	Filled from left side only. If the character is < 25 the right hand boxes may be kept blank.
61	BANK BSR CODE	7	N	The code allotted by RBI to each bank branch
62	LINK BANK BSR CODE	7	N	
63	LINK BANK	40	X	Address of link bank
64	LINK BK. PIN CODE	6	N	Pin Code of link bank
65	BANK BRANCH	35	X	Address of bank Branch
66	PDA STATION	25	X	DISTRICT NAME OF PDA
67	First Recipient of Family Pension	1	X	(A) For SFP/LFP fill with following codes: (1) When initial family pension was granted/is to be granted to father or mother <b>Fill with "P"</b> (2) When initial family pension was granted/is to be granted to widow of deceased <b>Fill with "W"</b> (3) When initial family pension was granted/is to be granted to motherless child or brother/sister <b>Fill with "C"</b> (B) FOR OFP left it blank.
68	Last Recipient of Family Pension	1	X	For division of SFP/LFP fill with the family pensioner's relation-code with the deceased whose pension is to be divided else left it BLANK.
69	Previous PPO of Family Pensioner	20	X	PPO No of the previous family pensioner whose pension is going to be divided in case of division, if any.
70	Whether Widow Re-Marry	1	X	Fill with "Y" or "N".
71	Widow Date of Re-Marry	8	N	When field 70 is "Y" fill it with date of re-marry.
72	Whether Widow Has Child	1	X	Fill with "Y" or "N".

73	Whether Family Pension with child	1	X	<p>(A) Left it blank for OFP or childless widow.</p> <p>(B) For rest cases fill with following codes:</p> <p><i>(i) When child/children lives/live with <b>Family-pensioner</b>, whom the pension is to be notified Fill with "Y"</i></p> <p><i>(ii) When child/children does/do not live with the <b>Family-pensioner</b>, whom the pension is to be notified Fill with "N"</i></p> <p>(iii) When <b>Family-pensioner</b> is child Him self / her self Fill with "C"</p> <p>(iv) When <b>Family-pension</b> was sanctioned to child and all the children became ineligible and <b>Family pension</b> is to be sanctioned to Father / Mother of the deceased Fill with "D"</p>
74	Whether Parent Alive	1	X	<p>(A) For family pension notification in favour of father/mother fill with following codes:</p> <p>When both of parent are alive fill with "Y"</p> <p>When both of parent are dead fill with "N"</p> <p>When only mother of deceased is alive fill with "M"</p> <p>When only Father of deceased is alive fill with "F"</p> <p>(B) For rest cases left it blank.</p>
75	Whether Parent Employed	1	X	Fill with "Y" or "N" for SFP. BLANK FOR OFP/LFP.
76	Pen Type	3	A	<p>For LIBERALISED FAMILY PENSION fill with "<b>LFP</b>"</p> <p>For SPECIAL FAMILY PENSION fill with "<b>SFP</b>"</p> <p>For ORDINARY FAMILY PENSION fill with "<b>OFP</b>".</p>
77	Life Award	1	N	<p>For first life award of <b>lfp/sfp</b> Fill with "<b>1</b>"</p> <p>For second life award of <b>lfp/sfp</b> Fill with "<b>2</b>"</p> <p>BLANK FOR OFP.</p>

78	Pre.San. Pen -1	3	N	<p>(A) To filled in case of Division of SFP/LFP only as under:  <b>(1) For First sharer fill with "000"</b>  <b>(2) For 2<sup>nd</sup> sharer</b> total pension would have been granted had the family pension been not divided should be worked out in percentage form and should be filled in this field with following codes:  (i) 30% of pay but not equal to Rs3500 or Rs 7000  fill with <b>"030"</b>  (ii) 50% of pay but not equal to Rs3500 or Rs 7000  fill with <b>"050"</b>  (iii) 60% of pay but not equal to Rs3500 or Rs 7000  fill with <b>"060"</b>  (iv) 100% of pay but not equal to Rs3500 or Rs 7000  fill with <b>"100"</b>  <b>(v) Minimum Pension</b> of Rs 3500  fill with <b>"002"</b>  <b>(vi) Minimum Pension</b> of Rs 7000  fill with <b>"001"</b>  (B) FOR Division of OFP  <b>fill with "000"</b></p>
79	Pre.San.Pen -2	2	N	<p>(A) To be filled in case of Division of LFP only where two rates of LFP have been provided for in the PPO as under:  <b>(1) For First sharer fill with "00"</b>  <b>(2) For 2<sup>nd</sup> sharer</b> total pension (second rate) would have been granted had the family pension been not divided should be worked out in percentage form and should be filled in this field with the following codes:  (i) 30% of pay but not equal to Rs3500  fill with <b>"30"</b>  (ii) 50% of pay but not equal to Rs3500  fill with <b>"50"</b> (iii) 60% of pay but not equal to Rs3500 fill with <b>"60"</b> <b>(v) Minimum Pension</b> of Rs 3500  fill with <b>"02"</b>  (B) FOR Division of OFP/SFP  <b>fill with "00"</b></p>

80	Family Pension Date From	8	N	Whenever family pension is to be notified from any other date other than from the next date of death of the deceased or from the date of FIR in the case of missing personnel this field should be filled with the commencement date to be notified.
81	Ex-Gratia	7	N	Fill with the amount of the Ex-Gratia in the case of LFP/SFP and with Zeroes for OFP.
82	CDR NUMBER	9	N	To be filled by O/o The PCDA with claim diary number .
83	PEN TYPE CHANGE	1	X	O/o The PCDA(P) should fill code for note to be printed.

**\*FIELD TYPE:**

- A** = Alphabet
- N** = Numeric
- X** = Alpha-Numeric

LPC-CUM-Data Sheet for Revising Family Pensionary awards (PBOR-ARMY)-Post 2006  
Discharge/Death on or after 01-01-2006

CAGE-I BASIC PARTICULARS (AS PER ORIGINAL PPOs)

A.Original PPO No.           B. Regtl Number

C.Deceased Name  D.Action - Code

CAGE-II: AMENDMENTS/REVISED PAY PROPOSED

1. Group  2. Pay Band  3. Band Pay Last Drawn  4. Grade Pay

5. MS-Pay  6. Group Pay for 'X' Gp  7. Class Pay

CAGE-III: PDA DETAILS (CHANGES IF ANY)

8. PDO Code  9. DPDO Code  10. PDO State Code  11. Sub-Treasury / Bank Code

12. Bank Account Number

13. BSR Code Paying Br.

14. BSR Code Link Bank

15. Link Bank

16. Link Bk.Pin Code

17. Bank Branch

18. PDA Station

RECORD OFFICE

P.A.O.  
AFFIX LPC SEAL HERE

Pr.CDA (P)  
CHECKED/APPROVED

No.

DATE

Auditor

SO/AAO

AO

**Instruction for filling Revision Data sheet PCDA(P) DS NO. 213-A/2009**

Instruction for filling up Revision LPC-CUM Data sheet in r/o Family Pensioner of PBOR – ARMY in whose case deceased personnel discharged from service on or after 1/1/2006 and died thereafter OR died during service on or after 1/1/2006 and whose Pensionary awards have been notified under the orders of the **5<sup>th</sup> CPC**.

Field No.	Field Name	Field length	Field* Type	Description
A	<u>ORIGINAL PPO NO.</u> PPO-PRE PPO-MID PPO-NUM PPOYEAR	1 2 6 4	A A N N	It should be filled as under: "F" to be filled "NA" for OFP, "BC" for LFP and <b>blank</b> for SFP. NUMBER of the PPO. YEAR of the PPO.
B	Regimental no.	9	X	Regimental NO. Notified in the PPO mentioned in A above
C	DECEASED NAME	35	A	Deceased name as Notified in the PPO mentioned in "A" above
D	ACTION CODE	1	X	Fill with "C" for cancellation of PPO as shown at "A" above.
1	GROUP	1	A	Fill with "X" or "Y"
2	PAY-BAND	1	X	According to 6 <sup>th</sup> CPC i.e 1/2/3
3	BAND PAY Last Drawn	5	N	Fixed under 6 <sup>th</sup> CPC
4	GRADE PAY	4	N	According to 6 <sup>th</sup> CPC
5	MS PAY	4	N	To be filled Notionally although the pensioner has not Drawn.
6	GROUP PAY	4	N	Group pay for "X" group according to 6 <sup>th</sup> CPC.
7	CLASS PAY	4	N	According to 6 <sup>th</sup> CPC
8	PDO CODE	1	N	Fill with 1 to 9 as per <b>annexure-4</b>
9	DPDO CODE	2	N	AS per <b>Annexure-5</b>
10	PDA STATE CODE	2	N	AS per <b>Annexure-6</b>
11	SUB Treasury / Bank Code	3	A	As per <b>Annexure-7</b> Code or 'SUB' for treasury will be Filled if PDA Code is '3' and pensioner desire to Draw pension from sub treasury.
12	Bank A/C NO.	25	X	Filled from left side only. If the character is < 25 the Right hand boxes may be kept blank.
13	BANK BSR CODE	7	N	The code allotted by RBI to each bank branch
14	LINK BANK CODE	7	N	
15	LINK BANK	40	X	Address of link bank
16	LINK BANK Pin code	6	N	Fill with LINK BANK Pin code
17	Bank Branch/Sub Treasury station	35	X	Fill with Bank Branch/Sub Treasury station.
18	PDA STATION	25	X	District name of PDA.

**NOTE: In case of change of PDA Col. No. 8 to 18 will be filled otherwise these col. should be left blank.**

**\*FIELD CHARACTER**

**A** = Alphabet

**N** = Numeric

**X** = Alpha-Numeric



**ANNEXURE - 1****TABLE FOR RECORD OFFICES**

<b>Sl. No.</b>	<b>R.O. Codes</b>	<b>Name of Records</b>
1.	50	A P S KAMPTEE
2.	51	A C AHMEDNAGAR
3.	52	PRESIDENT BODY GUARD
4.	53	ARTILLERY NASIK
5.	54	MEG BANGALORE
6.	55	BEG KIRKEE
7.	56	BEG ROORKEE
8.	57	CORPS OF SIGNALS JABALPUR
9.	58	PUNJAB REGIMENT RAMGARH CANTT
10.	59	MADRAS REGIMENTAL CENTRE WELLINGTON
11.	60	GRENADEIERS JABALPUR
12.	61	MLI BELGAUM
13.	62	RRC DELHI CANTT
14.	63	RAJPUT REGIMENT FATEHGARH
15.	64	JAT REGIMENTAL CENTRE BAREILLY
16.	65	SIKH REGIMENTAL CENTRE FATEHGARH CANTT
17.	66	SIKH LIGHT INFANTRY
18.	67	DOGRA REGIMENTAL CENTRE FAIZABAD
19.	68	GARHWAL RIFLES LANSDOWNE
20.	69	KUMAON REGIMENTAL CENTRE RANIKHET
21.	70	ASSAM REGIMENTAL CENTRE SHILLONG
22.	71	BIHAR REGIMENTAL CENTRE DANAPUR CANTT
23.	72	MAHAR REGIMENT SAGAR
24.	73	ARTILLERY AD RECORDS NASIK
25.	74	MECHANISED INFANTRY RECORDS
26.	75	14 GTC SUBATHU
27.	76	58 GTC SHILLONG
28.	78	39 GTC VARANASI
29.	79	11 GRRC LUCKNOW
30.	80	ASC(SOUTH) BANGALORE
31.	81	ASC(AT) GAYA
32.	84	RVC MEERUT
33.	85	AMC LUCKNOW
34.	86	APTC
35.	87	AOC SECUNDERABAD
36.	88	EME SECUNDERABAD
37.	89	INTELLIGENCE CORE
38.	90	CMP BANGALORE
39.	91	PCTC BANGALORE
40.	93	AEC PANCHMARHI
41.	94	DSC CANNANORE
42.	95	J&K RIFLES JABALPUR
43.	96	PARA REGIMENT BANGALORE
44.	97	BRIGADE OF GUARDS
45.	98	LADAKH SCOUT
46.	99	J&K LIGHT INFANTRY

**ANNEXURE – 2**

**RANK FOR ARMY**

RANK Code	ARMY
0 (zero)	RECRUIT
1	SEPOY
2	HONY-NAIK
3	NAIK
4	HONY-HAVILDAR
5	HAVILDAR
6	HONY-NB-SUBEDAR
7	NB-SUBEDAR
8	SUBEDAR
9	SUB-MAJOR
L	S-HONY-LT
G	S-HONY-CAPT
M	SM-HONY-LT
N	SM-HONY-CAPT
H	TS-NAIK
K	NB-SUBEDAR

**Note:** If a sepoy granted 1<sup>st</sup> ACP and subsequently promoted in the rank of 'NAIK' RANK CODE will be filled as '3' and ACP Code with 'N'. and he is further granted ACP after 16 years of service then Rank will be filled with '3' and ACP code with 'A'. IF After 16 years of a sepoy get 2<sup>nd</sup> ACP and not promoted in the rank of "NAIK" Rank code will be filled with '1' & ACP code with 'B'.

**ANNEXURE-3****GALLANTRY AWARD CODES (FOR SFP/LFP)**

<b>SL.NO</b>	<b>GALLANTARY AWARDS</b>	<b>CODE</b>
1.	Param Vir Chakra	P0
2.	Param Vir Chakra with one Bar	P1
3.	Param Vir Chakra with two Bar	P2
4.	Param Vir Chakra with three Bar	P3
5.	Maha Vir Chakra	M0
6.	Maha Vir Chakra with one Bar	M1
7.	Maha Vir Chakra with two Bar	M2
8.	Maha Vir Chakra with three Bar	M3
9.	Vir Chakra	V0
10.	Vir Chakra with one Bar	V1
11.	Vir Chakra with two Bar	V2
12.	Vir Chakra with three Bar	V3
13.	Ashok Chakra	A0
14.	Ashok Chakra with one Bar	A1
15.	Ashok Chakra with two Bar	A2
16.	Ashok Chakra with three Bar	A3
17.	Kirti Chakra	K0
18.	Kirti Chakra with one Bar	K1
19.	Kirti Chakra with two Bar	K2
20.	Kirti Chakra with three Bar	K3
21.	Shaurya Chakra	S0
22.	Shaurya Chakra with one Bar	S1
23.	Shaurya Chakra with two Bar	S2
24.	Shaurya Chakra with three Bar	S3
25.	Sena medal for gallantry	G0

**GALLANTRY AWARD CODES (DISABILITY/WAR INJURY PENSION)**

Gal. Award	Code
PARAM VIR CHAKRA	P
ASHOK CHAKRA	A
MAHAVIR CHAKRA	M
KIRTI CHAKRA	K
VEER CHAKRA	V
SHAURYA CHAKRA	S
SENA MEDAL	G

**Each Bar Codes:**

FOR I <sup>st</sup> BAR	'0'
FOR II <sup>nd</sup> BAR	'1'
FOR III <sup>rd</sup> BAR	'2'

**ANNEXURE - 4****PDO CODES**

<b>Pension Disbursing Agencies</b>	<b>CODE</b>
DPDO	1
POST OFFICE	2
TREASURY	3
INDIAN EMBASSY NEPAL	4
PAO	5
Director of Accounts, PANAJI, GOA	6
FINANCE SECRETARY GANGTOK	7
Indian Embassy, THIMPU	8
PUBLIC SECTOR BANK	9

**ANNEXURE – 5****D P D O CODES**

<b>D P D O</b>	<b>CODE</b>	<b>D P D O</b>	<b>CODE</b>
CHANDIGARH	01	BANGALORE	30
RED-FORT-1	02	ERNAKULAM	31
RED-FORT-II	03	KOTTAYAM	32
BRAR SQUARE	04	TRICHUR	33
HYDERABAD	05	TRIVENDRUM	34
SECUNDERABAD	06	QUILON	35
PALAMPUR	07	AMRITSAR	36
HAMIRPUR	08	KAPURTHALA	37
DHARAMSALA	09	BATALA	38
YOL	10	LUDHIANA	39
MANDI	11	MOGA	40
SIMLA	12	JULLUNDER	41
KARNAL	13	JAGRAON	42
AMBALA	14	PATIALA	43
BHIWANI	15	BHATINDA	44
JHAJHAR	16	ROPAR	45
SONEPAT	17	HOSHIARPUR	46
GURGOAN	18	FEROZEPUR	47
ROHTAK	19	SANGRUR	48
NARNAUL	20	PATHANKOT	49
HISSAR	21	GURDASPUR	50
RIWARI	22	JAIPUR	51
JAMMU-TAWI-I (AKHNOOR ROAD)	23	MADRAS	52
JAMMU-TAWI- II	24	VELLORE	53
JAMMU-CANTT (SHASTRI NAGAR)	25	MEERUT	54
UDHAMPUR	26	KANPUR	55
SRINAGAR	27	GORAKHPUR	56
RAJOURI	28	ALLAHABAD	57
LEH	29	CALCUTTA	58
PATHANAMTHITTA	60	UNA	59
JHUNJHUNU	61	DASUYA	62

Note: CGDA Codes will be utilized in creation of the DPDO files of all modules.

## **ANNEXURE – 6**

### **CODES FOR STATE / UNION TERRITORIES / NEPAL**

<b>SLNO</b>	<b>STATE</b>	<b>CODE</b>
1.	ANDHRA PRADESH	AP
2.	ASSAM	AS
3.	BIHAR	BI
4.	GUJARAT	GU
5.	HARYANA	HA
6.	HIMACHAL PRADESH	HP
7.	JAMMU & KASHMIR	JK
8.	KARNATAKA	KA
9.	KERALA	KE
10.	MADHYA PRADESH	MP
11.	MAHARASHTRA	MA
12.	MANIPUR	MN
13.	MEGHALAYA	ME
14.	NAGALAND	NA
15.	NEPAL	NE
16.	ORISSA	OR
17.	PUNJAB	PB
18.	RAJASTHAN	RS
19.	SIKKIM	SK
20.	TAMIL NADU	TN
21.	TRIPURA	TR
22.	UTTAR PRADESH	UP
23.	WEST BENGAL	WB
24.	GOA, DAMAN & DIU	GD
25.	ANDAMAN & NICOBAR ISLAND	AN
26.	ARUNACHAL PRADESH	AR
27.	DADAR & NAGAR HAVELI	DN
28.	CHANDIGARH	CH
29.	DELHI	DE
30.	LAKSHADWEEP	LD
31.	MIZORAM	MZ
32.	PONDICHERY	PO
33.	CHHATTIS GARH	CG
34.	JHARKHAND	JR
35.	UTTARANCHAL	UR
36.	BHUTAN	BH

**BANK CODES**

<b>SLNO</b>	<b>NAME OF BANK</b>	<b>CODE</b>
1.	ALLAHABAD BANK	ALB
2.	BANK OF BARODA	BOB
3.	BANK OF INDIA	BOI
4.	BANK OF MAHARASHTRA	BOM
5.	CANARA BANK	CNB
6.	CENTRAL BANK OF INDIA	CBI
7.	DENA BANK	DEB
8.	INDIAN BANK	INB
9.	INDIAN OVERSEAS BANK	IOB
10.	NEW BANK OF INDIA	NBI
11.	ORIENTAL BANK OF COMMERCE	OBC
12.	PUNJAB & SIND BANK	PSB
13.	PUNJAB NATIONAL BANK	PNB
14.	STATE BANK OF BIKANER & JAIPUR	SBB
15.	STATE BANK OF HYDERABAD	SBH
16.	STATE BANK OF INDIA	SBI
17.	STATE BANK OF INDORE	SBD
18.	STATE BANK OF MYSORE	SBM
19.	STATE BANK OF PATIALA	SBP
20.	STATE BANK OF SAURASHTRA	SBS
21.	STATE BANK OF TRAVANCORE	SBT
22.	SYNDICATE BANK	SYB
23.	UNION BANK OF INDIA	UBI
24.	UNITED BANK OF INDIA	UTI
25.	UNITED COMMERCIAL BANK	UCO
26.	VIJAYA BANK	VJB
27.	CORPORATION BANK	COB
28.	ANDHRA BANK	ANB
29.	I.C.I.C.I. BANK LTD	ICI
30.	H.D.F.C. BANK LTD.	HDF
31.	I.D.B.I. BANK LTD.	IDB
32.	AXIS BANK LTD.	UTB

**ANNEXURE - 8****Nature codes for Army personnel**

<b>Code</b>	<b>DESCRIPTION OF Codes</b>
D	Discharged on completion of tenure from service
R	Released from service before completion of tenure (other than Invalided out or deemed invalided out) from service.
I	Invalided out or deemed invalided out from service before completion of tenure service.
V	Voluntarily released from service .
U	Voluntarily released from service for the benefit of Capitalized value.

**ANNEXURE – 8A****Pension Type codes for Army personnel**

<b>Code</b>	<b>DESCRIPTION OF Codes</b>
S	(1) Discharged from service on completion of tenure of Service without any Disability or War injury. (2) Released from service on completion of Minimum Service ie. (15 years) with Disability due to natural causes neither attributable to nor aggravated to military service. (Disability sustained under circumstances mentioned in category 'A' of para 4.1 of GOI letter no. 1(2)/97/D(pen-c) dated 31-01-2001.)
D	(1) Where armed force personnel is invalided out of service under circumstances mentioned in category 'B' & 'C' of para 4.1 of GOI letter no. 1(2)/97/D(pen-c) dated 31-01-2001 . Which is accepted as attributable to or aggravated to military service.  (2) Where armed force personnel is retained in service despite disability sustained under circumstances mentioned in category 'B' & 'C' of para 4.1 of GOI letter no. 1(2)/97/D(pen-c) dated 31-01-2001 . Who subsequently retired/discharged on attaining the age of retirement or on completion of tenure.
I	Released from service ie. (more than 10 years & less than 15 years) qualifying service with (Disability sustained under circumstances mentioned in category 'A' of para 4.1 of GOI letter no. 1(2)/97/D(pen-c) dated 31-01-2001.)
L	Where armed force personnel sustain disability under circumstances mentioned in category 'D' of para 4.1 of GOI letter no. 1(2)/97/D(pen-c) dated 31-01-2001 .
W	Where armed force personnel sustain disability under circumstances mentioned in category 'E' of para 4.1 of GOI letter no. 1(2)/97/D(pen-c) dated 31-01-2001

**ANNEXURE-9**

Various clauses of discharge in r/o JCOs/Ors of Army are given as under:-

(A) In respect of **JCO's**

<b>SI No.</b>	<b>Clause of Discharge</b>	<i>Description</i>	<i>Code</i>
1.	13 3 1 (i) (a)	On completion of tenure	A
2.	13 3 1 (i) (b)	At his own request	B
3.	13 3 1 (ii)	Medically unfit for further service	C
4	13 3 1 (iii) (a) 13 3 1 (iii) (b) 13 3 1 (iii) (c)	All other classes of Discharge	F

(B) In respect of **ORs**

<b>SI No.</b>	<b>Clause of Discharge</b>	<i>Description</i>	<i>Code</i>
1.	13 3 (i)	On fulfilling of terms of engagement	1
2.	13 3 (iii)(ii)	On completion of a period of Army service there being no vacancy in reserve	2
2.	13 3 (iii)(iii)	Medically unfit for further service	3
3.	13 3 (iii) (iv)	At his own request	4
4	13 3 (iii) (V)	All other classes of Discharge	5